



(An autonomous Institute of Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)
Bioscience cluster 3rd mile stone Faridabad Gurgaon Expressway Faridabad
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INVITATION FOR EXPRESSION OF INTEREST (EOI)

FOR

ERECTION OF TELECOM TOWER FROM INTERESTED TELECOM COMPANIES

(EOI No. : _____)

EOI issued to:-----



INDEX

Section No.	Name of Section	Page No.
Section I	Invitation for Expression of Interests (Eoi)	3
Section II	Introduction and Scope of Work	4-5
Section III	Instructions to Telecom Company (ITC)	6-10
Section IV	Pre-Qualification Criteria	11
Section V	Formats (including Questionnaires) for Submission of Expression of Interest	12-21
Section VI	Bank Guarantee Form for Bid Security (i.e. EMD)	22

SECTION-I

**TRANSLATIONAL HEALTH SCIENCE AND TECHNOLOGY INSTITUTE
NCR Biotech Science Cluster, 3rd Milestone, Faridabad–Gurgaon Expressway,
PO box 04, Faridabad- 121001 (Haryana)**

F.No.

Date:

EXPRESSION of INTEREST FOR INSTALATION OF TELECOM TOWER

THSTI, Department of Biotechnology, Ministry of Science and Technology, Government of India hereby invites sealed Expression of Interest from eligible telecom firms for erection of telecom tower for the purpose of best communication services.

1. A complete set of Expression of Interest documents in English may be downloaded from our website: www.thsti.res.in or may be collected from Head Admn. Officer, THSTI, Faridabad on submission of written request on payment of Rs. NIL by **crossed Demand Draft** (Non-refundable); from Rs 5000/-. DD may be drawn on a scheduled commercial Bank in India, in favour of "THSTI, Faridabad", in case of downloading **Eol** document from the Institute website, the firm must submit respective cost of **Eol** document **Rs.5000/-** with its **Eol**, otherwise **Eol** will be rejected straightway.
2. Other detailed terms and conditions and bidding documents are available on our website: www.thsti.res.in
3. To **solicit prospective Bidders' feed backs, on Specifications/Terms, a Pre-Eol Meeting is scheduled on** _____.

Date of Start of Sale of Eol Documents	:	05/10/2016	Sd/- _____ Head (Administrative Officer) E-mail:
Pre-Bid meeting before EOI	:	14/10/2016 at 2:00 PM	
Last Date for Submission of Sealed Eols	:	24/10/2016 at 3:00 PM	
Date of Opening of Eols	:	24/10/2016 at 3:30 PM	

Introduction and Scope of the Work

THSTI is a society formed by a galaxy of leading science administrators, registered with the Registrar of Societies, Govt. of NCT, Delhi. THSTI addressed public health issue of national priority through various niche research centers. Among those, six intramural centers with interdisciplinary focus, two extramural centers and one partnership center are functioning currently to meet its objectives of contemporary translational research.

Translational knowledge for health care is what we strive to do. THSTI integrates multidisciplinary scientific teams from the fields of medicine, science and technology to harnessing translational knowledge. The process is directed towards the production of biomedical innovations for use in various phases of health care. Since human wellbeing is at stake the endeavor also involves scientifically extra mural specialties including Regulatory and Advocacy. A concerted global effort is focused on developing health technologies to benefit the most disadvantaged people. These populations require economically viable health care solutions.

Synergizing multiple disciplines of knowledge is a constant process at THSTI. Networking with leading institutions, national and international, is routine to fast-track multidisciplinary translation of ideas from the laboratory bench to the bedside and vice-versa. The benefits of these efforts are meant for the community.

THSTI strives to be the country's premier organization for translational research.

So far as the physical infrastructural development of this Cluster is concerned, the Campus has following existing major buildings:-

(A) All building of phase-1 extension

- (1) THSTI Building
- (2) RCB Building
- (3) SAF Building
- (4) Auditorium
- (5) Hostel Building
- (6) PRRC Building
- (7) ATPC

(8) Hostel

(9) Residential

10 Director villa

(B) All building coming in phase-II

(1) Office of connectivity

(2) BSL-3

Scope of Work:-

1. Erection of Telecom Tower in THSTI Campus

For the **execution** of each and every **aforelisted activity**, the **selected telecom company** shall **constitute** the **Second Party**, *while the THSTI shall constitute the First Party*. The **selected telecom company** shall have to abide by the **provisions** of the **THSTI** along with other relevant Govt. Laws and **Rules & Regulations** applicable in vogue.

INSTRUCTIONS TO TELECOM COMPANY

Part - I

1. Definitions:

- (a) “Employer” means THSTI who have invited the **Expression of Interests EoIs**).
- (b) “Telecom Company” means any entity or person or associations of person, who have been eligible and willing to submit their Expression of Interests (EoIs) FOR ERECTING THE TELECOM TOWER.
- (c) “Personnel” means **professionals** and **support staff** provided by the **Telecom Company** assigned to perform the Services or any part thereof.
- (d) “Expression of Interest” means the Expression of Interest (EoI) Forms duly filled in by the prospective Telecom Company.

2. Eligibility of Telecom Company:

- 2.1 If the **Telecom Company** had made **Expression of Interest (EoI)** with the Employer. *Telecom company shall be evaluated as per the qualification/ eligibility criteria set forth in Section-IV.*

3. Clarification and Amendment of EoI Documents:

- 3.1 At any time before the submission of **Expression of Interest (EoI)**, the Employer may amend this EoI Document by issuing an addendum in writing or by standard electronic means. The addendum shall be sent to all telecom company and will be binding on them. **Telecom Company** shall acknowledge receipt of all amendments. To give Telecom Company reasonable time in which to take an amendment into account in their **Expression of Interest (EoI)**, the Employer may, *if the amendment is substantial*, extend the deadline for the submission of **Expression of Interest (EoI)**.

4. Preparation of Expression of Interest (EoI) :

- 4.1 The **Expression of Interest (EoI)** as well as all related correspondence exchanged by the Telecom Company and the Employer shall be written in English or Hindi language.
- 4.2 In preparing their **Expression of Interest (EoI)**, Telecom Company are expected to examine in detail the documents comprising the **Expression of Interest (EoI)**

Document. Material deficiencies in providing the information requested may result in rejection of an **Expression of Interest (EoI)**.

- 4.3 Depending on the nature of the Work, Telecom Company are required to submit an **Expression of Interest (EoI)** in forms provided in Section-IV. The Part-II, Data-sheet in Section-III indicates the formats of the **Expression of Interest (EoI)** to be submitted. **Submission of the wrong type of Expression of Interest (EoI) will result in the Expression of Interest (EoI) being deemed non-responsive.** The **Expression of Interest (EoI)** shall provide the information indicated in the following paras from (a) to (g) using the attached Standard Forms (Section-V). Form EoI – 1 in Section-V is a sample letter of **Expression of Interest (EoI)** which is to be submitted alongwith the **Expression of Interest (EoI)**.

5 **Earnest Money Deposit (EMD):**

The **Earnest Money Deposit (EMD)**, is required to be submitted **at the EoI-stage** in the form of **Demand Draft** of any Scheduled Bank for and amount of **Rs.5000/-** in favour of “**THSTI, Faridabad**” payable at Faridabad. The EMD is refundable.

Please note that any Expression of Interest (EoI), which does not include the EMD, would be rejected as non-responsive.

6. **EoI Processing Fees:**

All Telecom Company are required to pay a non-refundable **NIL** towards Bid Processing Fees in the form of Demand Draft drawn in favor of “**THSTI, Faridabad**”. In case of non-submission of said processing fee, the EoI will be rejected.

7. **Submission, Receipt, and Opening of Expression of Interest (EoI):**

- 7.1 The original **Expression of Interest (EoI)** shall contain no interlineations or overwriting, except as necessary to correct errors made by the Telecom Company themselves. The person who signed the **Expression of Interest (EoI)** must initial such corrections. Submission letters for **Expression of Interest (EoI)** should be in the format of EoI-1 of Section-V.
- 7.2 An authorized representative of the Telecom Company shall initial all pages of the original **Expression of Interest (EoI)**. The authorization shall be in the form of a written power of attorney accompanying the **Expression of Interest (EoI)** or in any other form

demonstrating that the representative has been duly authorized to sign. The signed **Expression of Interest (EoI)** shall be marked “ORIGINAL”.

- 7.3 The original and all copies of the **Expression of Interest (EoI)** shall be placed in a sealed envelope clearly marked “**Expression of Interest (EoI) for Erecting Telecom Tower**” followed by the name of the Assignment/job. The envelopes containing the **Expression of Interest (EoI) for Erecting Telecom Tower**, EMD and bid processing fees shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number be clearly marked “DO NOT OPEN, BEFORE [insert the time and date of the opening indicated in the Data sheet]”. The Employer shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for **Expression of Interest (EoI)**’s rejection.
- 7.4 The **Expression of Interest (EoI)** must be sent to the address/addresses indicated in the Data sheet and received by the Employer no later than the time and the date indicated in the Data sheet, or any extension to this date in accordance with para 4.2 above. Any **Expression of Interest (EoI)** received by the Employer after the deadline for submission shall be returned unopened.

8. Expression of Interest (EoI) Evaluation:

- 8.1 The employer has constituted a **Evaluation Committee (EC)** which will carry out the entire evaluation process.
- 8.2 The **Evaluation Committee** shall evaluate the **Expression of Interest (EoI)** on the basis of the qualification criteria specified in **Section-IV**. In the first stage of evaluation, an **Expression of Interest (EoI)** shall be rejected if it is found deficient as per the requirement indicated in the **Section-IV** for responsiveness of the **Expression of Interest (EoI)**. Only responsive **Expressions of Interest (EoIs)** shall be further taken up for evaluation. Evaluation of the **Expression of Interest (EoI)** will start first. The qualification criteria of the Telecom Company and the evaluation criteria for the **Expression of Interest (EoI) for erecting telecom tower** shall be as defined in the **Section-IV**.

9. **Confidentiality:**

Information relating to **evaluation** of **Expression of Interest (EoI)** and recommendations concerning qualifications shall not be disclosed to the telecom company who submitted the **Expression of Interest (EoI)** or to other persons not officially concerned with the process, until the shortlisting of the telecom company. The undue use by any telecom company of confidential information related to the process may result in the rejection of its **Expression of Interest (EoI)** and may be subject to the provisions of the Employer's anti-fraud and corruption policy.

===== XXXX =====

INSTRUCTIONS TO TELECOM COMPANY

Part-II: DATA SHEET

<u>Clause No. of Data Sheet</u>	<u>Particulars</u>
1.	Name of the Employer: THSTI, NCR Biotech Science Cluster, 3rd Milestone, Faridabad-Gurgaon Expressway, PO Box 04 Faridabad-121001 (Haryana)
2.	Name of the Assignment/job is: Erection of Telecom Tower
3.	A pre-EoI meeting will be held: 14/10/2016(Friday) at 2:00 PM onwards at upper ground floor meeting room THSTI, NCR Biotech cluster,3 rd Milestone, Faridabad.
4.	Date & time and address for submission of Expression of Interest (EoI) : Date 24/10/2016 Time 3:00 PM Address THSTI, NCR Biotech Science Cluster, 3 rd Milestone, Faridabad-Gurgaon Expressway, PO Box 04 Faridabad-121001 (Haryana)
5.	The Employer's representative is: Address Sh. G.R Agarwal Telephone: 0129-2876421 Facsimile: _____ E-mail: Engineering@thsti.res.in
6.	Validity-period of the Expression of Interest (EoI) to be submitted by the prospective Telecom Company : The Expression of Interest (EoI) to be submitted by the prospective Telecom Company must remain valid for minimum 90 days after the submission date, i.e. at least until_____.
7.	Clarifications may be requested not later than 3 (three) days before the submission date. The address for requesting clarifications is: _____ Facsimile: _____ E-mail: _____

8. The formats of the Expression of Interest (EoI) to be submitted are:
 - Form EoI – 1: Letter of submission of Expression of Interest (EoI)
 - Form EoI – 2 : Telecom Company’s organization & experience
 - Form EoI – 3 : Information regarding any conflicting activities and declaration thereof.
 - Form EoI – 4 : Questionnaires (Part – A & Part – B)
 - Form EoI- 5 : Financial Involvement
9. The Telecom company must submit the original and one copy of the Expression of Interest (EoI).

SECTION-IV

The **minimum eligibility requirements** for prospective Telecom Company:

7. The Telecom Company should be registered with the Department of Telecommunication, Govt. of India. The applicant should furnish a certified copy of valid registration certificate issued by DoT as documentary evidence in support of its registration.

- b. The Company must have experience of setting up of a minimum 3 similar work (Erection of mobile tower) during last 3 years in any Govt./Private sector premises. The Company shall furnish documentary evidence in support of the experience in the form of completion certificate from the company for which it has installed the tower or letter of certification by qualified auditors.

Section-V

TRANSLATIONAL HEALTH SCIENCE AND TECHNOLOGY INSTITUTE

NCR Biotech Science Cluster, 3rd Milestone, Faridabad–Gurgaon Expressway,
PO box 04, Faridabad- 121001 (Haryana)

Expression of Interest (EOI) Form

Closing date: _____

CHECK-LIST

Please note: To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

Have you:

Read the EOI Guidelines?

Contacted the relevant Officer(s) to discuss your Eoi Document?

Read and addressed the THSTI Eoi document?

Checked that your Telecom Company is aware and agrees to the final EOI submitted?

Signed the EOI (or typewritten if emailed) and checked that you are authorized to sign/submit the form?

Checked that your Telecom Company is **prepared** to have adequate **public liability insurance** to **cover** the **project activities** you are proposing?

If you are proposing to employ staff, are you aware of your obligations as an employer to provide adequate insurance, Service facilities, ESI, EPF, etc., for each of those staff, plus employment conditions as recommended in principle under the guidelines of **Government of India, Ministry of Labour, etc.**, where appropriate?

Yes: __

No: __

N/A: __

LETTER OF PROPOSAL SUBMISSION

[Location, Date]

To,

Ex. Director,
THSTI,
Faridabad 122001.

Dear Sirs,

I/We, the undersigned, offer to express the necessary interest for being short-listed for the Bidding process for **erecting the telecom tower** under **THSTI Campus**, in accordance with your “**Invitation for Expression of Interest**” dated _____. We are hereby submitting our **Expression of Interest (EoI), EMD and requisite EoI Document fees**.

I/We are submitting our Expression of Interest (EoI).

I/We hereby declare that all the information and statements made in this Expression of Interest (EoI) are true and accept that any misinterpretation contained in it may lead to our disqualification. All the documents are subject to verification by local administration or as deemed fit by the Authority

Our Expression of Interest (EoI) is binding upon us.

We understand that you are not bound to accept any Expression of Interest (EoI) you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Telecom Company:

Address

COMPANY’S ORGANIZATION AND EXPERIENCE

A – COMPANY’S Organization

[Provide here a brief description of the background and organization of your firm/entity and each associate for this Assignment/job. The brief description should include ownership details, date and place of incorporation of the firm, objectives of the firm etc. Also if the Telecom Company has formed a consortium, details of each of the member of the consortium, name of lead members etc shall be provided]

B – Telecom Company’s Experience

[Using the format below, provide information on each Assignment/job for which your firm, and each partner in the case of consortium or joint venture, was legally contracted either individually as a corporate entity or as one of the major partners within an association, for carrying out consulting Assignment/job similar to the ones requested under this Assignment/job. In case of consortium, association of Company, the Company must furnish the following information for each of the consortium member separately]

7. Firm’s name:

1	Assignment/job name:	Erection of Tower
1.1	Description of work	
1.2	Place of Work	
1.3	Name and Address of Employer:	
1.4	Name of associated Consultants, if any:	

Note: Please provide documentary evidence from the client i.e. copy of work order, contract for each of above mentioned assignment. The experience may not be considered for evaluation, if such requisite support documents are not provided with the Expression of Interest (EoI).

**INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND
DECLARATION THEREOF**

We hereby declare that our Telecom Company is **not indulged** in any such activity which can be termed as the **conflicting activities**. We also acknowledge that in case of **misrepresentation** of the information, our proposals / contract shall be **rejected / terminated** by the Employer which shall be binding on us.

Authorized Signature [In full and initials]:

Name and of Signatory: .

Name of Firm: .

Address: .

QUESTIONNAIRE (Part –A)

Sl. No.	Details of relevant Information sought	Information to be provided by the prospective Company
1.	Name of Company	:
2.	Date of Establishment of Company	:
3.	Legal Status of Firm [Whether Sole Proprietary-ship / Cooperative / Partnership Firm / Company (<i>under Company Act</i>) / Society (<i>under Societies Registration Act</i>)/ Central PSU / State PSU or so?]	:
4.	Telecom Company’s Registration. No. & Date	:
5.	Copy of Registration. Certificate (To be enclosed)	:
6.	Nos. of such contracts received each year during last 3 years [alongwith copies of Award of contracts(s) and Performance Report]	: 2013-14: 2014-15: 2015-16:
7.	Name of Proprietor of Company, alongwith Address, Tel. No., Fax No. & e.mail address	:
8.	Details of Blacklisting from any Govt. Deptt./Organizations , if any during last 5 years . (If so, the firm must also provide the detailed reasons for its blacklisting , for consideration of its Bid on overall Merits , if any.)	:

Signature of prospective Telecom Company:

[Either “Proprietor” or

“Authorized Signatory”

(Enclosing the Letter of Authority from Proprietor)]

Signatory’s Name:

Address:

QUESTIONNAIRE (Part – B)

The prospective Telecom Company **should** furnish specific answers to all the questions/issues mentioned below. In case a question/issue does not apply to a prospective Firm, the same should be answered with the remark “not applicable”.

Wherever **necessary and** applicable, the prospective Firm **shall** enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a prospective Firm **furnishes** a wrong or evasive answer **against any of the under-mentioned question/issues, its Bid will be liable to be cancelled.**

Sl. No.	Query related to Information sought from prospective Telecom Company	Information to be provided by the prospective Telecom Company	Guiding Remarks /Note (for prospective Telecom Company)
1.	Expression of Interest (Eol) is valid for acceptance upto	:	Eol is required to be valid at least upto
2.	Your permanent Income Tax A/C No.	:	
3.	Attach certified copy of your latest/current Income Tax clearance certificate	:	
4.	Status:		
	ii) Are you currently registered under the Indian Companies Act, 1956 or Societies Registration Act, 1860, or any other Act?	: Yes / No. If Yes, then Regn. No.:	
6.	i) Please indicate name & full address of your Banker(s)	:	The Banking details are required to ensure Financial Transparency, & to facilitate timely payment through E-Payment / ECS / RTGS / LC, etc.
	ii) Please provide your Principal Consulting Firm's Bank A/c. No., Bank Code, IBAN Code, SWIFT/BIC Code.	: Bank A/c. No.: Bank Code: IBAN Code: SWIFT/BIC Code:	
8.	Please state whether any work dealings with you currently stand suspended / banned by any Ministry/Department of Government of India or by any State Govt.	: . Yes/No	

.....

(Signature with date)

(Full name, designation & address of the person duly authorized to sign on behalf of the prospective Telecom Company)

.....

For and on behalf of (Name, address and stamp of the Telecom Company)

FORM EoI-5

Sl. No.	Details of relevant Information sought	:	Information to be provided by the prospective Company
1.	Monthly Rent of tower to be paid to the Employer (in Rs.)	:	
2.	Electricity Consumption payable by Company.	:	
3.	Deployment of security staff (The company will deployed its own security staff)	:	
4.	Space Required (In Sq. Meter) along with location in NCR Biotech cluster Faridabad	:	
5.	Time required for Installation	:	
6.	Increment % over base value of monthly rent mentioned at Sl. No.1	:	
7.	Any other information Required from Employer.	:	
8.	Details of Telecom services provided by agency such as:- a). Vodafone b). Airtel c). Idea d). Reliance e). BSNL f). Aircel g). Tata indicom, Etc	:	

FORM EoI-6

Technical Comprehensive Details

S.no.	Details of State/Central Government rules and their approval if any required for Installation of Mobile tower in NCR Biotech science cluster along with all documents	Compliance	Non-compliance

FORM EoI-7

CERTIFICATE FOR SITE INSPECTION

Certified that we..... (Name of tenderer) have visited the site on dated..... and assessed the nature and amount of work involved before submitting our offer. We will be able to complete the works within the stipulated time and also certified that we will be able to supply the material/executing the work as per specification to suit the site conditions.

**Address of site: - NCR-Biotech Science Cluster at THSTI
 3rd mile stone Faridabad Gurgaon Expressway
 Faridabad Haryana-121001**

ENGINEER-IN-CHARGE,

Signature of tenderer with Seal &

Date

THSTI

Section – VI

MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD

Whereas M/s (hereinafter called the “Telecom Company”) has submitted their Expression of Interest (EoI) dated for being short listed for erecting mobile tower under **THSTI-Faridabad Campus** against the employer’s Invitation for EoI No. _____ dated _____.

KNOW ALL MEN by these presents that WE of having our registered office at are bound unto (hereinafter called the “Employer”) in the sum offor which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this day of 2016.

THE CONDITIONS OF THIS OBLIGATION ARE:

- (1) If the Telecom Company withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the Telecom Company having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
 - a) If the Telecom Company fails to furnish the Performance Security for the due performance of the contract.
 - b) Fails or refuses to accept/execute the contract.

We undertake to pay the Employer up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 90 days after submission of EoI; i.e. at least upto _____ and any demand in respect thereof should reach the Bank not later than the above date.

.....
(Signature of the authorized officer of the Bank)

.....
.....
Name and designation of the officer

.....
Seal, name & address of the Bank and address of the Branch