

NOTICE INVITING QUOTATIONS

RCB/04-02/46/NIQ/05/2016-17

Dated: 17/01/2017

Work: - Supply of Furniture for Executive Director's Office in RCB Building

Sealed quotations are invited for the mentioned work as per attached "Schedule of Work" and "Terms and Conditions" to be put in the office of **Executive Engineer, RCB** on or before dated **24/01/2017 by 3.00 PM**. The quotations will be opened on the same day at **3.30 PM**.

EMD in the shape of Demand draft of **Rs. 3,000/- (Rupees Three Thousand Only)** from any Nationalised Bank drawn in favour of the **Executive Director, Regional Centre for Biotechnology** payable at Faridabad is also be enclosed.

SCHEDULE OF WORK

Sr. No.	Description	Unit	Quantity	Rate (Rs.)	Amount (Rs.)
1.0	Providing and fixing wooden storage cabinet of size 51" (L) x 75" (H) x 12" / 14" (D) as per design and drawing. Box shall made of 19mm thick commercial board In bottom, top, sides, shutters and shelves with backing of 6mm thick commercial ply, finished with melamine polished 4mm thick teak veneer on exposed surface and sprit polished on unexposed surface having teak wood lipping on edges. It shall consist of six nos. openable shutters and one row of adjustable shelves. Job shall include all necessary fixing arrangement and hardware like handles / knobs, locks, catchers, hinges, channels etc. all complet. <u>Approved Makes :-</u> Board, Ply & Veneer - Jyoti Ply / Century Ply / Duro or approved equivalent. Hardware – Hattich / Ozone or approved equivalent.	Each	2.0		

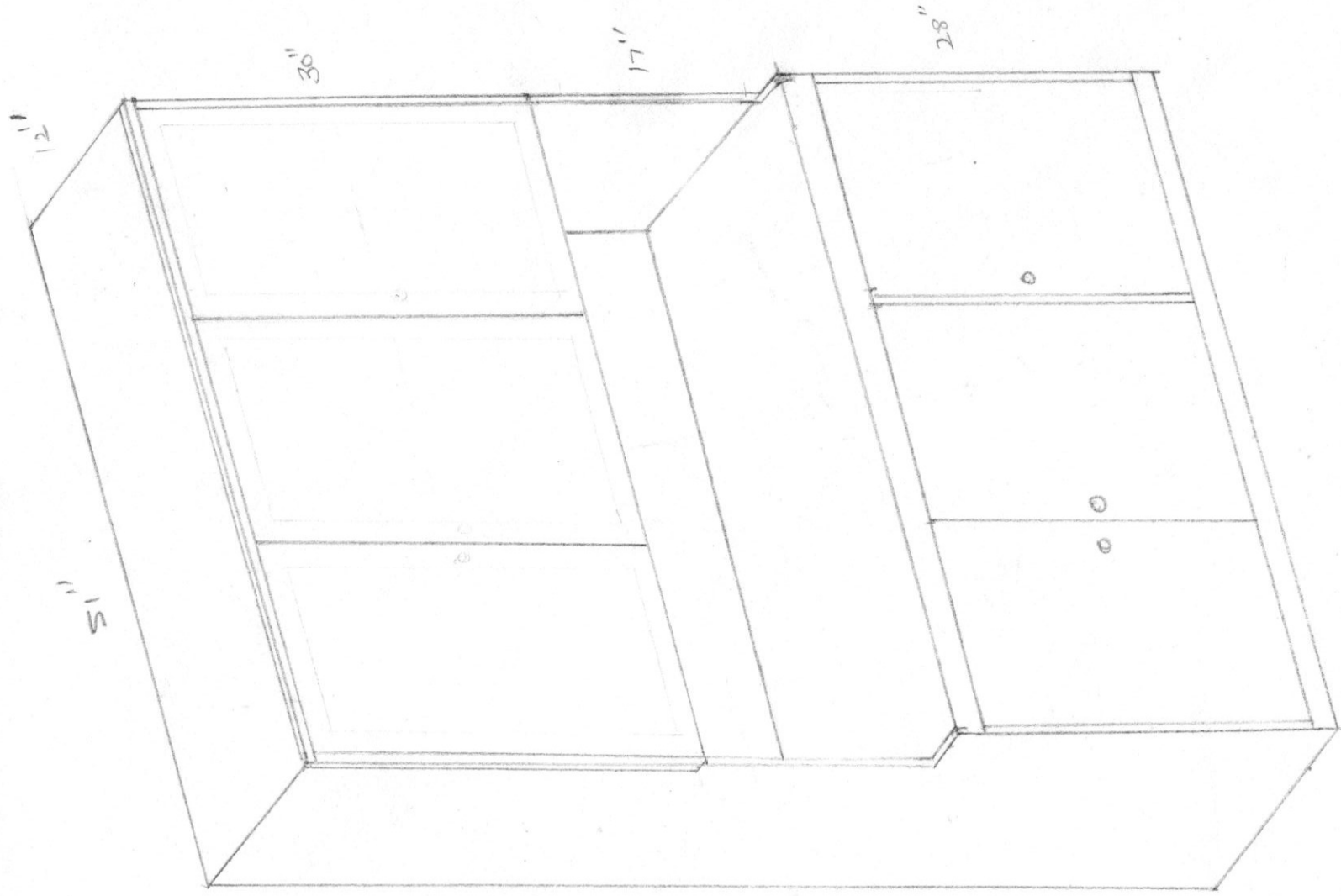
2.0	<p>Providing and fixing wooden executive table of size 96" (L) x 33" (W) x 30" (H) as per design and drawing. Table shall made of 19mm thick commercial board In bottom, top & sides with backing of 6mm thick commercial ply, finished with melamine polished 4mm thick teak veneer on exposed surface and sprit polished on unexposed surface having teak wood lipping on edges. It shall consist of four drawers in left side, keyboard tray in right side and one drawer in middle of the table. Job shall include all necessary fixing arrangement and hardware like handles / knobs, locks, catchers, hinges, channels etc. all complete.</p> <p><u>Approved Makes :-</u> Board, Ply & Veneer - Jyoti Ply / Century Ply / Duro or approved equivalent. Hardware – Hattich / Ozone or approved equivalent.</p>	Each	1.0		
3.0	<p>Providing and fixing 8mm thick plain glass of specified size for table top including bevelled edges etc. complete.</p> <p><u>Approved Makes :-</u> Modi / Saint Gobain or approved equivalent.</p>	Sqft.	32		
	TOTAL				

TERMS AND CONDITIONS

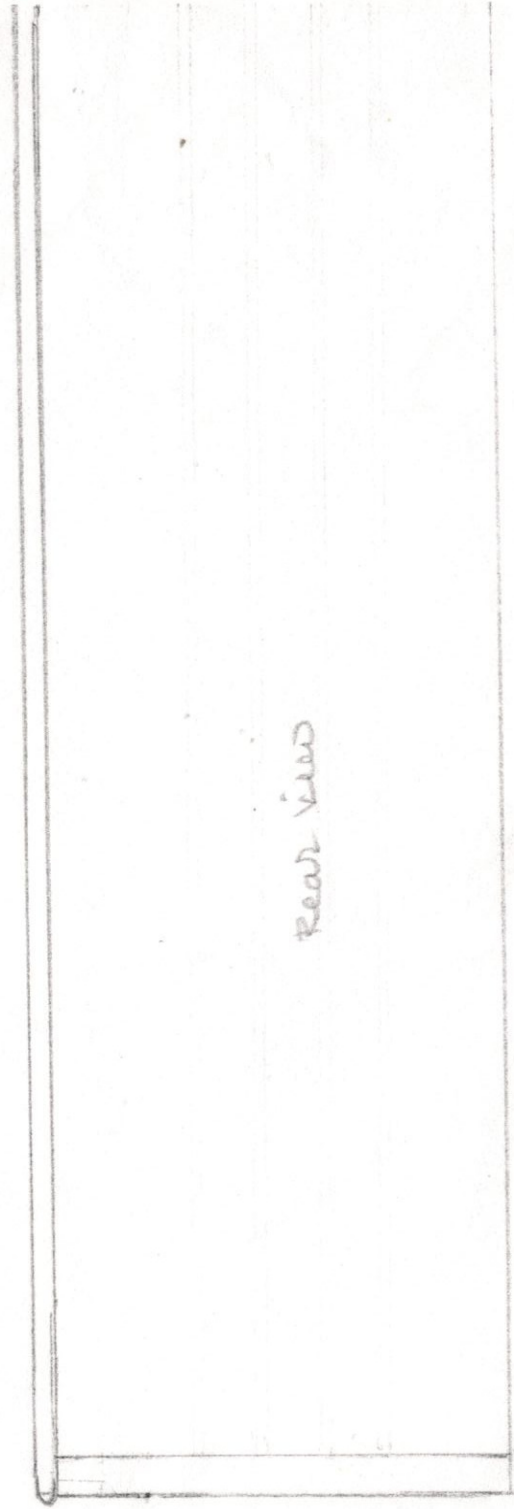
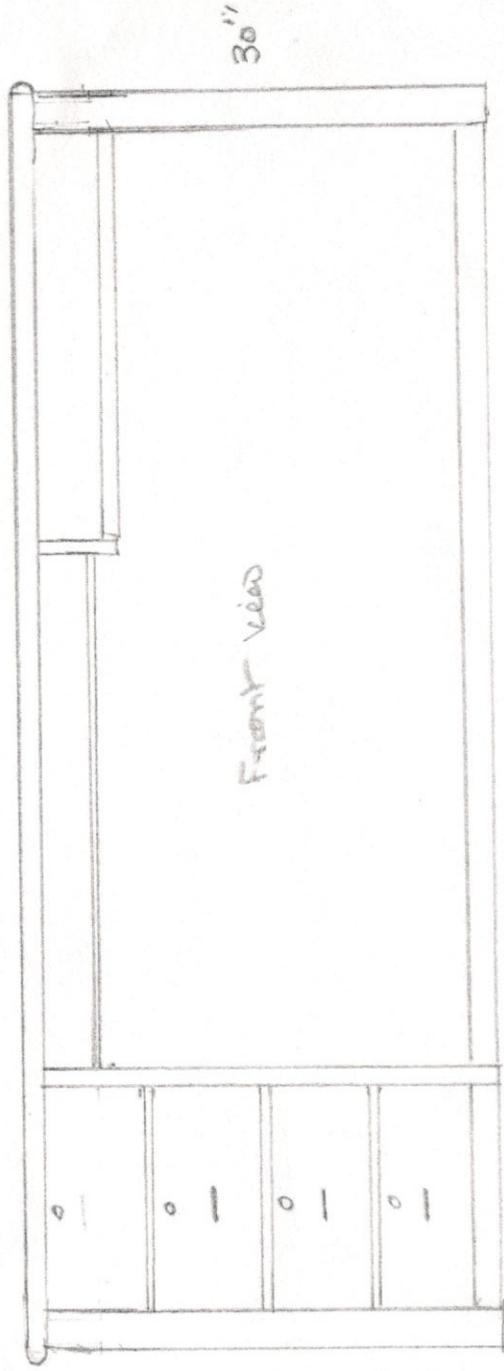
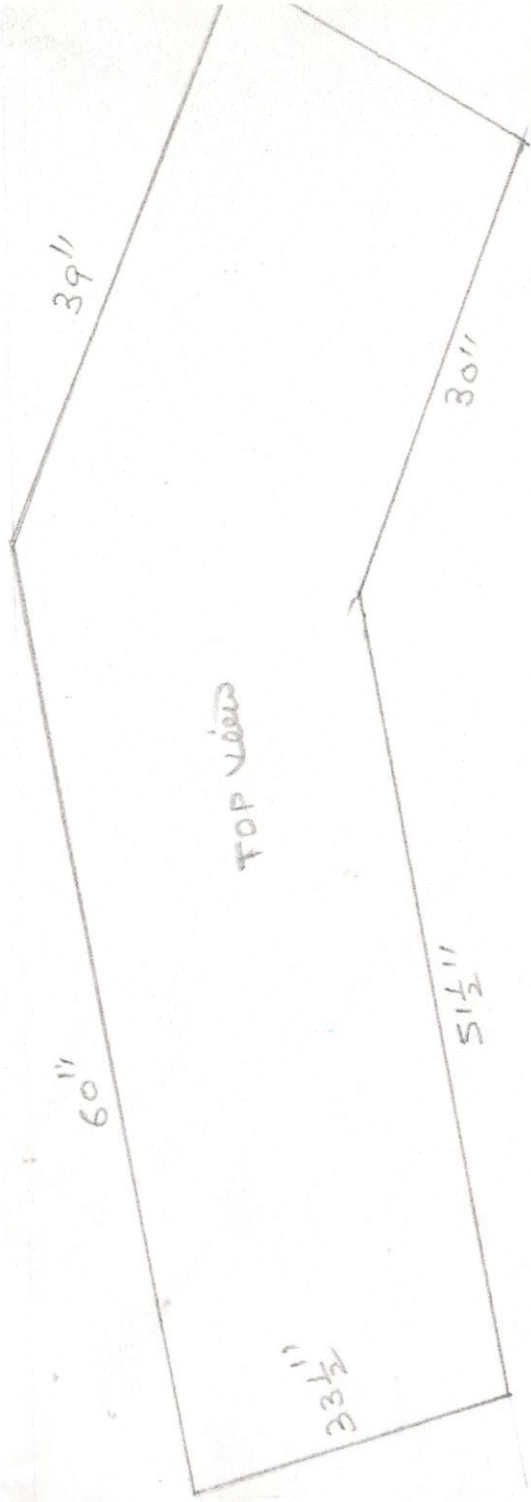
1. The work shall be done as per schedule of work, terms and conditions, drawings, CPWD specification and instruction of Engineer-in-charge.
2. The Contractor may visit the site and assess the scope of works before submitting their offer.
3. Quantity of the work shall be measured and paid as per actual.
4. RCB reserves the right to cancel any or all the quotation without assigning any reason.
5. The work shall be executed without any loss / damage to the Client's existing property. In case any damage occurred to the existing structure the same should be rectified by the Contractors on their own cost.
6. Contractor shall be fully responsible for safety of his workers. In case of any misshaping the entire responsibility shall be on the Contractor.
7. Contractor is to follow relevant Indian standards fire, electricity, safety and building rules.
8. The Contractor shall clean the site after completion of work in all. Any dismantled material shall be stacked in designated place as instructed by the Engineer-in-charge.
9. Quoted price shall be inclusive of all taxes, duties and cartage etc.
10. Income Tax shall be deducted from the bill as per GOI rules for which the Contractor will submit a PAN, in the name of registered company or proprietor for depositing TDS.
11. No advance payment will be made.
12. Security Deposit shall be deducted @ 5 % from each bill of the Contractor and shall be released after expiry of defect liability period of **6 Months** after date of completion.
13. Earnest Money deposited by the successful bidder shall be converted into Security Deposit and is adjustable against the actual amount to be deducted under the clause of Security Deposit.
14. The work and items shall be guaranteed for defect liability period of 6 months from the date of its final completion.
15. Time allowed for the completion of job shall be **15 days** from the date of issue of Work Order.
16. Time allowed for the work shall be strictly followed otherwise the Contractor shall be liable to pay compensation at the rate of 1 % of the contract value of the job undone per week of delay on the part of the Contractor subject to a maximum of 5% of the total contract value.

17. However, for any reason beyond the control of the Contractor the extension of time shall be granted upon application by the Contractor in prescribed format. No claim for any compensation during the extended period shall be entertained and the RCB's decision in this regard shall be final.
18. The deviation limit for the work shall be $\pm 10\%$.
19. No T & P shall be supplied by the RCB.
20. Electricity and water required for executing the work shall be provide by the RCB free of cost.
21. All materials brought at site shall be got approved from the Engineer-in-charge before being used.
22. The Contractor shall, at his expense and without delay supply to engineer-in-charge samples of each material to be used on the work and shall get these approved in advance.
23. The Contractor shall supply materials at site with manufacturers test certificate and challan as desired by the Engineer-in-charge.
24. For proper completion of the work, if any quantity variation or extra items of work are involved, the Contractor shall execute the same. Rates of extra items shall be derived from the tender itself as far as possible or else prevailing market rates shall be adopted.
25. In case the Contractor reneges from the offer within the validity of tender, (60 days) the earnest money will be forfeited. Similarly, if Contractor fails to commence the work after issue of the award letter, the amount of earnest money will also be forfeited. After commencement of the work, the amount of earnest money will be converted into security deposit.
26. Any claim dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultations, shall be referred to sole Arbitration or an Arbitrator to be appointed by mutual consultations. The award of the Arbitrator shall be final and binding between the parties to this agreement. The Arbitrator proceedings shall be governed by the Arbitration and Conciliation Ordinance dated 26th March, 1996 and shall be conducted in Delhi.
27. The agreement drawn shall be subjected to the jurisdiction of the courts at Delhi.

Executive Engineer



Storage Cabinet - 02 Nos.



Executive Table - of 140.