

## **e-TENDER DOCUMENT**

## **RATE CONTRACT**

## **FOR**

HYDRAULIC TESTING, PAINTING AND REFILLING
OF DIFFERENT TYPES OF FIRE EXTINGUISHERS
FOR RCB AND IT'S PREMISES AT NCR BIOTECH
SCIENCE CLUSTER FARIDABAD-121001

Tender No. RCB/04-02/94/NIT-2/2020-21

## Regional Centre for Biotechnology

An Institution of National Importance created through an act of Parliament Department of Biotechnology, Govt. of India. under the auspices of UNESCO NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurugram Expressway, Faridabad

Date: 24.04.2020

Tender No.- RCB/04-02/94/NIT-02/2020-21

Online tenders are invited on behalf of the Executive Director, RCB under Two-Bid System (Technical bid and Financial bid) from established, reputed and experienced agencies for "Rate Contract for Hydraulic Testing, Painting And Refilling Of Different Types Of Fire Extinguishers" For RCB and its Premises at NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001 (Haryana) as per schedule, specifications and as per the terms and conditions mentioned in this tender document. Off-line/physical bids shall not be accepted and no request will be entertained on any ground/reason.

| Web site Url :                   | https://dbt.euniwizarde.com/, https://rcb.res.in         |
|----------------------------------|--|
|                                  | Regional Centre for Biotechnology,                       |
|                                  | NCR Biotech Science Cluster,                             |
| Address:                         | 3 <sup>rd</sup> Milestone,                               |
|                                  | Faridabad-Gurugram Expressway,                           |
|                                  | Faridabad - 121001, Haryana                              |
| Contact Details                  | Executive Engineer, RCB                                  |
| Contact Details                  | 0129-2848810, 2848800                                    |
| Name Of Work                     | Rate Contract for Hydraulic Testing, Painting And        |
|                                  | Refilling Of Different Types Of Fire Extinguishers" For  |
|                                  | RCB and its Premises at NCR Biotech Science Cluster, 3rd |
|                                  | Milestone, Faridabad-Gurgaon Expressway, Faridabad-      |
|                                  | 121001 (Haryana)   |
| Estimated Cost                   | 5.36 Lacs  |
| Earnest Money                    | ₹ 11000/- needs to be deposited Online through e-tender  |
|                                  | portal.  |
| Tender Fee                       | NIL  |
| Tender Processing fees           | As per charges mentioned on e-Tender portal              |
|                                  | (minimum Rs. 750/- up to maximum Rs. 7500/- @ 0.1%       |
|                                  | of the tender value+ applicable GST @18%)                |
| Tender Uploading Date            | 24-04-2020   |
| Pre-bid meeting                  | 21-05-2020   |
| Tender Closing Date & Time       | 05-06-2020 Time 15:00 Hrs                                |
| Date of Opening of Technical bid | 05-06-2020 Time 15:30 Hrs                                |
| Date of Opening of Financial bid | Will be notified to the qualified bidders later.         |

#### **REGISTRATION PROCESS**

- 1. Bidders to enroll on the e-Procurement module of the portal <a href="https://dbt.euniwizarde.com">https://dbt.euniwizarde.com</a> by clicking on the link "Bidder Enrollment". Enrolment on the e-wizard Portal is free of charge.
- 2. The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the e-Wizard Portal.
- 3. Bidders to register upon enrolment their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India with their profile.
- 4. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse. Foreign bidders are advised to refer "DSC details for Foreign Bidders" for Digital Signature requirements on the portal.
- 5. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **TENDER DOCUMENTS SEARCH**

- 1. Various built in options are available in the e-Wizard Portal which is further synchronizing with CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, organization, location, date, value, etc.
- 2. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the Online Portal.
- 3. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the Online Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 4. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **BID PREPARATION**

- 1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- 3. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 5. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship / firm / agency etc.

- 6. Experience Certificates for two or more similar works in last 05 years.
- 7. Copy of PAN Card / GST Registration.
- 8. Annual average Turnover of the agency should be more than rupees 05 Lac per annum since last three years.
- 9. Brochure, original technical catalogue with detailed specification and picture of the product offered, if relevant
- 10. Earnest Money Deposit: The bidder will be required to deposit the Earnest Money Deposit **(EMD)** for an amount of **Rs. 11000/- through Online portal**
- 11. EMD Fee are exempted for MSME / NSIC vendors etc. however Tender **processing fee has to be paid by all the vendors** as this fee is being charged by the Online Portal service provider directly.
- 12. The bidder should must have their registered office/branch/service Centre in Delhi-NCR.
- 13. Specification: The Contractor must confirm in writing that the goods supplied & installed by them shall be as per specification of goods and in case of any variation, the contract shall be liable to cancel immediately.

#### **BID SUBMISSION**

- 1. Bidder to log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2. The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3. Bidder to select the payment option as Online" to pay the tender fee/ EMD wherever applicable and enter details of the instrument.
- 4. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders to note that they should necessarily submit their financial bids in the prescribed format and no other format is acceptable.
- 5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- 7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

#### **ASSISTANCE TO BIDDERS**

- 1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal in general may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 011-49606060, 23710092, 23710091

#### **SPECIFICATION, TERMS & CONDITIONS:**

- i. Tender schedule is for Hydraulic testing, painting and refilling of different types of fire extinguishers available at different Buildings at RCB Faridabad for a period of one year.
- ii. Tenderer has advised to visit our site before submit of tender for Hydraulic testing, painting and refilling of fire extinguishers.
- iii. Hydraulic testing, painting and refilling of fire extinguishers is to be done once in a year.
- iv. The rate quoted should be on per piece basis applicable to different types of fire extinguishers. The rate is to be quoted for refilling of fire extinguishers including the cost of spares, conveyance to the exchanges, transportation of fire extinguishers (if required)
- v. The service / refilling of a fire extinguisher should have a **GUARANTEE** of one year from the date of repair for which a sticker showing the date of repair should be affixed on the fire extinguisher. Repair work should be carried out within the working hours of all working days.
- vi. Service / repair details of fire extinguishers should be entered in the register available in RCB Engg office by the contractor. Also when a fire extinguisher is taken outside the office /premises / compound for repair, it should be entered in the same register.
- vii. One copy of Hydraulic testing, certificate and Refilling report is to be submitted to the E.E RCB office concerned immediately after completion of work.
- viii. RCB reserve the right to award the work of Hydraulic testing, painting and refilling of fire extinguishers of the successful tenderer.
  - ix. The contractor should paste a 'sticker' on the fire extinguisher showing his identity and date of repair/refill of the fire extinguishers that he has been repaired/refilled.
- 1. **Period of Rate Contract**: One year from the date of final acceptance of the tender and can be extended for one more year or till the finalization of new tender at the same rates, terms and conditions.
- 2. **P.G. @5%** of the tendered amount, valid for 15 months from date of award of work ,shall be deposited to the department by the agency within 10 days from LOI/ award of work.
- 3. **Security Deposit (SD)**: The successful tenderer will have to remit an amount equal to 5 % bill invoice from each bill as Security Deposit. The EMD of the successful tenderer will be adjusted against the Security Deposit. No interest will be paid to the contractor on EMD/SD. RCB, Faridabad also reserves the right to appropriate the SD amount

- against any outstanding dues (to RCB) against any other earlier contract entered with the RCB by the contractor.
- 4. **Release of EMD**: The EMD of unsuccessful tenderers will be refunded soon after finalization of tender, i.e. after executing the agreement between the successful tenderer and the RCB or after two months from the date of opening of tender whichever is earlier. The EMD will not bear any interest. For arranging refund of the amount the tenderer will have to submit an Advance Stamped Receipt for the amount which can be submitted along with the tender itself.
- 5. **Forfeiture of EMD**: The EMD will be forfeited to the RCB in case, after submitting the tender, the tenderer withdraws his offer or fails to execute the agreement.
- 6. 20% ± deviation in quantities would be permitted. Quantities are indicative and likely to increase/decrease. Bidder will have no objection for variation in quantities thereon.
- 7. Time allowed for the completion of work shall be 90 days from the date of issuing Work Order.
- 8. **Period of validity of tender**: The tender will remain open for acceptance for 180 days from the date of opening of the tender and the rate quoted shall be firm and valid for a period of one year from the date of acceptance of tender. The validity period can be extended for one more year or till the finalization of new tender whichever earlier at the same rates, terms and conditions.
- 9. (i): **Termination of Contracts:** In case, after issue of a firm order, the successful tenderer fails to execute the work within scheduled time and as per specified quality and even fails to complete the work within the extended period if any, given in writing by RCB, the Executive Engineer, RCB, Faridabad will be within his full rights to terminate the contract and to forfeit the Security Deposit of the successful tenderer to the RCB by giving a notice of 21 days in writing sent by Registered Post to the address given in the tender submitted or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of issue of the notice.
  - (ii). Executive Engineer, RCB, Faridabad reserves the right to terminate the contract without assigning any reason by giving a notice of 21 days to the successful tenderer by Regd. Post to the address given in the tender submitted, or to any other address which may be recorded in the office at the request of the tenderer. The period of 21 days will be counted from the date of dispatch of the notice. In such cases, the Security Deposit of the successful tenderer will be refunded soon on getting demand from the tenderer. The RCB will not be liable for payment of any compensation for any loss that the contractor may be put to or alleged to have been put to on account of such termination.
- 10. The Executive Director, RCB will have the full right to reject any or all the tenders without assigning any reason whatsoever and is not bound to accept the lowest tender. The Executive Director, RCB also reserves the right to award the contract with more than one contractor.
- 11. Any tender which does not satisfy the terms and conditions set out in the tender notice is liable to be rejected.
- 12. **Rates**: The tenderer has to quote the rate for Servicing of Hydraulic testing, painting and refilling of one fire extinguisher in the rate schedule of FINANCIAL BID. Rate quoted should include the cost of spares required for the service/refill.
- 13. **PENALTY:** Fire extinguishers handed over to the contractor should be got repaired

- within a week time failing which a penalty @ 0.2% of the service / refill cost per day of delay subjected to maximum 5% deduction on invoice value.
- 14. Every effort will be made by the RCB for arranging payment within a reasonable period, after receipt of bills with requisite supporting document. If the contractor does not get the payment within 45 days of submission of his bill to the office of Executive Engineer, the fact may be brought to the notice of the undersigned in writing who will take necessary action in the matter. However it is made clear that the successful tenderer will not be eligible to get any interest on the amount of the pending bills in case, the bills are held up for unavoidable reasons.
- 15. **Release of Security Deposit**: Security Deposit unless forfeited to the RCB in part or in full will be refunded after two months from the date of settlement of last and final bill under this rate contract.

### **Technical Bid**

## Tender No.- RCB/04-02/94/NIT-02/2020-21

## Check List of Certificates/ Documents required to be submitted in the Technical Bid

If these documents are not submitted/ conditions not met, the quotation shall be summarily rejected and no further correspondence, in this regard, shall be entertained.

| S. | Description   | Technical Compliance |
|----|---|----------------------|
| No |   | (Yes/No)             |
| 1  | Undertaking for adherence of Two-Bid System.                              |                      |
|    | (Non-violation of Two-Bid System)   |                      |
| 2  | Experience Certificate of Five Years                                      |                      |
| 3  | Undertaking for the submission EMD/bid amount along with the bid.         |                      |
| 4  | GST registration certificate  |                      |
| 5  | Fall clause declaration   |                      |
| 6  | Non-black listing declaration   |                      |
| 7  | Declaration reg. Proprietorship/partnership/ Pvt. Limited firm            |                      |
| 8  | Statement of financial standing from C.A. or Bank with                    |                      |
|    | address & proof of average turnover of the firm minimum 6                 |                      |
|    | lac for the last 3 years  |                      |
| 9  | Undertaking for adherence & acceptance to all Tender Terms as per         |                      |
|    | Schedule – 'A' (No Deviation of Tender Terms)                             |                      |
| 10 | The Firm/office/service Centre in Delhi-NCR (Address proof)               |                      |
| 11 | Signed and stamped Certificate of site visit/ inspection                  |                      |
| 12 | Eligibility criteria as follows   |                      |
|    | One similar work of value not less than ₹4.30 Lac, in the last 5 years OR |                      |
|    | Two similar works each of value not less than ₹3.22                       |                      |
|    | Lac, in the last 5 years  |                      |
|    | OR  |                      |
|    | Three similar works of value not less than ₹2.15                          |                      |
|    | Lac, in the last 5 years  |                      |

#### **SCOPE OF WORK**

The work consists of the rate contract for all existing fire extinguishers and new supply (if require) located in RCB premises under. All equipment's, tools, manpower etc. will be provided by the vendor.

- a. The contractor shall strictly comply with all terms and conditions of the tender document.
- b. The Engineer/Technician of contractor/vendor shall visit RCB Faridabad as per schedule and carryout refilling/Servicing/maintenance work of fire extinguishers.
- c. The Contractor/Vendor shall be responsible for any injury to their workmen during performing the servicing/refilling/maintenance work etc.
- d. The vendor/contractor will maintain a data log sheet of all fire extinguishers like details location, type and capacity of extinguishers, date of refilling and next due date for refilling etc.
- e. All conventional type fire extinguishers will be refilled at the site only (except Co2 type fire extinguisher). Vendor/contractor will not carry any fire extinguisher without permission of Executive Engineer.
- f. The vendor/contractor will follow BIS 2190:2010 for refilling and maintenance of fire extinguishers. The hydraulic testing of extinguishers will be done as per IS 2190:2010 (WCO2 & DCP-03 years and CO2 and clean agent- 05 Years). The vendor may carry fire extinguisher to his own workshop for the same purpose only after taking prior approval of RCB security officer. The log sheet of hydraulic testing will be maintained by the vendor and shared with security department also.
- g. The Vendor/contractor will strictly follow the periodicity for refilling of fire extinguishers as per annexure and maintenance detail of fire extinguishers on sticker and will be displayed on fire extinguishers.
- h. The type and capacity for new fire extinguishers (whenever if required) will be decided by Executive Engineer and it will be installed as per BIS 15683:2006.
- i. If fire extinguishers fail in hydraulic testing or non-useable or new requirement then new fire extinguishers will be provided as per BIS 15683:2006 only.
- j. New fire extinguisher (if required) will be delivered only after getting approval of zonal authority and the work will be inclusive of supply and installation work etc. no extra charge will be paid by RCB.

Approximate quantity of Fire Extinguishers for refilling

| Type of<br>Extinguisher | Building    | Weight  | Make | Number<br>of<br>Cylinder |     |
|-------------------------|-------------|---------|------|--------------------------|-----|
| CO <sup>2</sup>         | ATPC        | 4.5 KG  | F.G  | 13                       |     |
|                         | RCB Hostel  | 4.5 KG  | F.G  | 15                       |     |
|                         | RCB Housing | 4.5 KG  | F.G  | 16                       | 110 |
|                         | PRRB        | 4.5 KG  | F.G  | 6                        | 110 |
|                         | RCB         | 4.5 KG  | F.G  | 35                       |     |
|                         | RCB Store   | 4.5 KG  | F.G  | 25                       |     |
| CO <sup>2</sup>         | RCB Store   | 2.0 KG  | F.G  | 11                       | 11  |
| ABC                     | ATPC        | 6.0 KG  | F.G  | 13                       |     |
|                         | RCB Hostel  | 6.0 KG  | F.G  | 15                       | 104 |
|                         | RCB Housing | 6.0 KG  | F.G  | 16                       |     |
|                         | PRRB        | 6.0 KG  | F.G  | 6                        | 104 |
|                         | RCB         | 6.0 KG  | F.G  | 35                       |     |
|                         | RCB Store   | 6.0 KG  | F.G  | 19                       |     |
| ABC                     | RCB Store   | 4.0 KG  | F.G  | 4                        | 4   |
| AFFF                    | ESS         | 50.0 KG |      | 4                        | 4   |

#### **Refilling and Maintenance work**

- a) All fire extinguishers must be discharged/emptied before refilling of fire extinguishers. The demonstration of fire extinguishers will be given to staff members of RCB also.
- b) Replacement of old gas cartridge and extinguishing media of the fire extinguisher.
- c) All fire extinguishers and refills and spare parts must confirm to performance and construction specifications as laid down IS 15683:2006 as amended from time to time by BIS.
- d) Proper cleaning of interior and exterior of fire extinguisher, polish the painted portion with wax polish, the brass/gun metal parts with metal polish, chromium plated parts with silver polish and plastic components to be thoroughly washed with soap solution and sun dried.
- e) Record of maintenance, inspection and testing of all fire extinguishers shall be created building wise and handed over to concurred Engineering Department of RCB.
- f) Checking of nozzles, port hole, vent hole, cap assembly, syphon tube, safety pin/clip, discharge pipe etc.

- g) Checking wall bracket/ fire stand of fire extinguishers
- h) Checking colouring of fire extinguisher, if required then take a prior approval for same by zonal security office/Branch.
- i) After refilling paste inspection card to the body of the extinguishers indicating the serial number, date of refilling, next due date for refilling, due date for hydraulic testing etc.
- j) Ensure that all joints are fully tightened and nozzle, vent hole etc. are free of dust/dirt.
- k) Operating instructions of fire extinguishers are legible and facing outward and in good visible condition.
- Checking of pressure gauge reading or indicator, it should be in operating range only.
- m) Hydraulic Pressure test, wherever due should be carried out in conformity with the procedure and periodic laid down in BIS 2190:2010. If fire extinguisher is failed in Hydraulic testing, then it will be replaced by new one after getting approval by Executive Engineer, RCB.

### **Financial Bid**

Tender No.- RCB/04-02/94/NIT-02/2020-21

Name of Work: Rate Contract for Hydraulic Testing, Painting and Refilling of Different Types of Fire Extinguishers" For RCB, RCB Premises at NCR Biotech Science Cluster,  $3^{\rm rd}$  Milestone, Faridabad-Gurgaon Expressway, Faridabad-12100

| Sr.<br>No.  | Description  | Unit       | Qty |
|-------------|--|------------|-----|
| 1.0         | All Fire Extinguishers must be discharged/ emptied before refilling of   |            |     |
|             | existing cylinder of different capacity of fire extinguishers,   |            |     |
| Α           | Refilling of ABC powder (Mono Ammonium Phosphate with mix between MAP &  | Nos        | 4   |
|             | Ammonium Sulphate 60-40%) for stored pressure, for 4 Kg. capacity fire   |            |     |
|             | extinguishers.   |            |     |
| В           | Refilling of ABC powder (Mono Ammonium Phosphate with mix between MAP &  | Nos        | 104 |
|             | Ammonium Sulphate 60-40%) for stored pressure, for 6 Kg. capacity fire   |            |     |
|             | extinguishers.   | Maa        | 11  |
| С           | Refilling of CO2 gas for 2 Kg. capacity fire extinguishers.  | Nos        | 11  |
| D           | Refilling of CO2 gas for 4.5 Kg. capacity fire extinguishers.  | Nos        | 110 |
| Е           | Refilling of AFFF mechanical foam type, trolley mounted fire extinguishers, 50 Litres. Capacity (for Combating petroleum fire) | Nos        | 4   |
| 2.0         | Proper cleaning of interior and exterior of fire extinguisher, polish the  |            |     |
| 2.0         | painted portion with wax Polish, the brass/gun metal parts with metel  |            |     |
|             | polish, hydraulic pressure test, wherever due should be carried out in   |            |     |
|             | conformity with the procedure and periodic laid down in BIS 2190:2010. If  |            |     |
|             | fire extinguisher is failed in hydraulic testing, then it will be replaced by  |            |     |
|             | new one after getting approval by zonal security officer.  |            |     |
| Α           | ABC of 4.0Kg   | Nos        | 4   |
| В           | ABC of 60 kg   | Nos        | 104 |
| С           | CO 2 2.0 Kg  | Nos        | 11  |
| D           | CO 2 4.5 Kg  | Nos        | 110 |
| E           | AFFF mechanical foam type, trolley mounted fire extinguishers, 50 Ltrs. Capacity   | Nos        | 4   |
|             | (for Combating petroleum fire)   |            |     |
| 3.0         | Hose pipe 63 mm dia,15 Mtr Make : Madman Red color   | Nos        | 80  |
| 4.0         | Hydrant landing valve female guard Gun metal   | Nos        | 4   |
| 5.0         | Branch pipe Nozzle gun metal 63mm dia  | Nos        | 4   |
| 6.0         | Supply and fixing of Plastic pipe with horn (Co2)  | Nos        | 10  |
| 7.0         | Supply and fixing of Plastic pipe (ABC)  | Nos        | 10  |
| 8.0         | Supply and fixing of wall stand clamp (CO2)  | Nos        | 10  |
| 9.0<br>10.0 | Supply and fixing of wall stand clamp (ABC) ISI Mark IS:5290 fire hydrant landing valve stainless steel Makr : Omex            | Nos<br>Nos | 10  |
| 11.0        | Setup nozzle 20 mm Gun Metal of stainless steel  | Nos        | 3   |
| 12.0        | Sprinkler 68 degree tem ( Red Liqued Filled)   | Nos        | 2   |
| 13.0        | Smoke Dedector Make : Siemens  | Nos        | 3   |
| 14.0        | Hooter Make : Siemens  | Nos        | 2   |
| 15.0        | MCP Make : Siemens   | Nos        | 1   |
| 16.0        | Fire Man Axe Tested on 20,000 Volts danger Make : Omex   | Nos        | 1   |

Place:

Seal

## **AUTHORIZATION LETTER**

| We                | (name of the bidder) here                                | by authorize Shri / Smt   |
|-------------------|--|---|
| •                 | horized person) to sign and s<br>04-02/94/NIT-02/2020-21 | ubmit the bid to RCB, Faridabad against their   |
| pertaining to the | e said tender on behalf of                               | norized to negotiate the terms and conditions M/s (name of bidder). The (name) is appended below. |
|                   |  | Specimen Signature:<br>Name:  |
| •                 | is authorized to delegate the , as stipulated above.     | authority on behalf of M/s  |
|                   |  | For   |
|                   |  | (name of bidder)  |

#### TENDER ACCEPTANCE LETTER

(To be submitted on Company Letter Head).

Date:

To,

The Executive Director
Regional Centre for Biotechnology
NCR Biotech Science Cluster,
3rd Milestone, Faridabad – Gurugram Expressway,
Faridabad – 121001

SUB: Acceptance of Terms & Conditions of Tender.

Tender Reference No. Tender No.- RCB/04-02/94/NIT-02/2020-21

Name of Tender / Work: "Rate Contract for Hydraulic Testing, Painting and Refilling of Different Types of Fire Extinguishers" For RCB and its Premises at NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001"

Dear Sir,

- I / We have downloaded / obtained the tender document(s) for the above mentioned `Tender/Work' from the web site(s) namely: www.rcb.res.in, <a href="https://dbt.euniwizarde.com">https://dbt.euniwizarde.com</a> as per your NIT / advertisement, given in the abovementioned website(s).
- 2. I / We hereby certify that I / We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedules(s), etc.), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions/ clauses contained therein.
- 3. The corrigendum(s) issued from time to time by your department / organization too has also been taken into consideration, while submitting this acceptance letter.
- 4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
- 5. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public sector undertaking.
- 6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the fully said earnest money deposit absolutely.

Yours Faithfully, Authorized Signatory. (Signature of the Bidder, with Official Seal)

### **FALL CLAUSE DECLARATION**

### Tender No.- RCB/04-02/94/NIT-02/2020-21

Name of Work: Rate Contract for Hydraulic Testing, Painting and Refilling of Different Types of Fire Extinguishers" For RCB and its Premises at NCR Biotech Science Cluster, 3<sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway, Faridabad-121001

| This is to certify that we have offered the maximum possible discount to you in our Quotation No dated   |
|--|
| The prices charged for the stores supplied under Rate Contract should under no event be higher than lowest prices at which the party sells the items of identical description to any other Govt. organisation/PSU's/Autonomous bodies/Pvt. Organisations during the period of contract failing which the "FALL CLAUSE" will be applicable. |
| In case, if the price charged by our firm is more, RCB Faridabad will have the right to recover the excess charged amount from the subsequent/unpaid bill of the supplier.   |
| Seal and Signature of the Bidder   |
|  |
| Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.   |

## **NON BLACKLISTING DECLARATION**

# FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

## <u>UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT</u>

| To,  |
|--|
| Executive Director   |
| Regional Centre for Biotechnology  |
| NCR Biotech Science Cluster,   |
| 3 <sup>rd</sup> Milestone, Faridabad-Gurgaon Expressway  |
| Faridabad  |
|  |
|  |
| We hereby confirm and declare that we, M/s, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years. |
| For  |
|  |
|  |
|  |
|  |
| Authorised Signatory   |
|  |
| Date:  |
|  |