

NOTICE INVITING QUOTATION

Work:- Refilling of Fire Extinguishers at Regional Centre for Biotechnology, NCR Biotech Science Cluster, 3rd Milestone, Faridabad- Gurgaon Expressway, Faridabad (Haryana) -121 001.

Sealed quotations are invited for the work as per "Schedule of Work" attached so as to reach the undersigned on or before **18.01.2016 by 3.00 PM**. The quotations will be opened on the same day at 3.30 PM.

EMD in the shape of Demand draft of Rs.2000/- from any Nationalised Bank drawn on State Bank of India payable at Gurgaon in favour of the **Executive Director**, Regional Centre for Biotechnology may also be enclosed. Quotations received without EMD shall be out rightly rejected.

TERMS AND CONDITIONS:-

1. The work shall be done as per schedule of work, specification terms and conditions and instruction of Engineer-in-Charge.
2. Quantities are indicative and payment shall be made as per actuals.
3. The contractor should have at least 2 years of experience for similar kind of work.
4. No advance payment shall be made.
5. Income Tax shall be deducted from the bill as per GOI rules for which the contractor should have a PAN No. in the name of registered company or proprietor for depositing TDS.
6. Rates quoted shall be inclusive of all taxes, duties and cartage.
7. No T&P shall be supplied by the Institute.
8. The work and items shall stand guaranteed for a period of one year from the date of its final completion.
9. Time allowed for completion of job shall be 10 days from date of issue of work order.
10. Filling material must comply with relevant fire fighting standards.

(Biju Mathew)

Senior Manager (A&F)

Schedule of Work

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Sl. No.	Item	Qty	Rate (Rs.)	Amount (Rs.)
1	Refilling of ABC powder (Mono Ammonium Phosphate) for stored pressure, for 4 Kg. capacity fire extinguishers.	4 nos.		
2	Refilling of ABC powder (Mono Ammonium Phosphate) for stored pressure, for 5 Kg. capacity fire extinguishers.	20 nos.		
3	Refilling of ABC powder (Mono Ammonium Phosphate) for stored pressure, for 6 Kg. capacity fire extinguishers.	50 nos.		
4	Refilling of CO2 gas for 2 Kg. capacity fire extinguishers.	17 nos.		
5	Refilling of CO2 gas for 4 Kg. capacity fire extinguishers.	21 nos.		
6	Refilling of CO2 gas for 4.5 Kg. capacity fire extinguishers.	61 nos.		
7	Refilling of AFFF mechanical foam type, trolley mounted fire extinguishers, 50 Ltrs. Capacity (for combating petroleum fire)	4 nos.		

Total Amount (Inclusive of taxes) Rs

Signature and seal of tenderer

GENERAL TERMS AND CONDITIONS

Name of work:- Refilling of Fire Extinguishers at Regional Centre for Biotechnology, NCR Biotech Science Cluster, 3rd Milestone, Faridabad- Gurgaon Expressway, Faridabad (Haryana) -121 001

01. The work shall be done as per specification and as per the instruction of the Engineer-in-Charge.
02. The Executive Director, RCB reserves the right to cancel any or all the tenders without assigning any reason.
03. Earnest Money Deposit of Rs.2000/- In the form of Demand Draft, drawn in favour of **Executive Director, RCB**, and payable at Gurgaon shall be submitted along with the document without which the tender will be summarily rejected.
04. Duly sealed tenders shall be dropped in the tender box placed at the reception counter of the RCB.
05. Income tax shall be deducted from the bill as per income tax rules of Govt of India rules. PAN/TIN numbers may be provided along with copies thereof.
06. Electricity and water required for executing the work shall be made available by RCB free of cost.
07. No escalation in any form either of materials or of labour shall be payable by the Institute.
08. All materials brought at site shall be got approved by the Engineer-in-charge before being used.
09. No T & P shall be supplied by the Institute.
10. The rates shall be inclusive of all taxes, duties and cartage etc.
11. The Contractor shall offer a guarantee for the workmanship and materials supplied for a period of 01 year against damage
12. Time allowed for the completion of job shall be **10 days**.
13. Security Deposit shall be deducted @ 10% from each bill of the Contractor and shall be released after expiry of the defect liability period of one year.
14. Time allowed for the work shall be strictly followed otherwise the contractor shall be liable to pay compensation at the rate of 0.5% of the contract value of the job undone per week of delay on the part of the contractor subject to a maximum of 5% of the total contract value.

However, for any reason beyond the control of the contractor, the extension of time shall be granted upon application by the contractor in prescribed format. No claim for

any compensation during the extended period shall be entertained and the owner's decision in this regard shall be final.

15. Earnest money deposited by the successful tenderer shall be converted into security deposit and is adjustable against the actual amount to be deducted under clause (13) above.
16. For proper completion of the work, if any quantity variation or extra items of work are involved, the contractor shall execute the same. Rates of extra items shall be derived from the tender itself as far as possible or else prevailing market rates shall be adopted.
17. The Contractor shall ensure compliance of all statutory laws and by laws of the Central Govt./ State Govt./Municipal authorities related to the employment of their staff and all such obligation under wage act., workmen compensation act., ES-II act., provident fund and Miscellaneous provision Act., Bonus Act. And contract labour Act.1970 etc. RCB will not be responsible for such purposes in any way.
18. In case the Contractors resiles from the offer within the validity of tender, the earnest money will be forfeited. Similarly, if contractor fails to commence the work after issue of the award letter, the amount of earnest money will also be forfeited. After commencement of the work, the amount of earnest money will converted into security deposit.
19. Any claim dispute or difference arising out of or in connection with this agreement and which cannot be settled by mutual consultations, shall be referred to sole Arbitration or an Arbitrator to be appointed by mutual consultations. The award of the Arbitrator shall be final and binding between the parties to this agreement. The Arbitrator proceeding shall be governed by the Arbitration and conciliation ordinance dated 26th March, 1996 and shall be conducted in Delhi.

The agreement drawn shall be subjected to the jurisdiction of the courts at Delhi.

(Biju Mathew)

Senior Manager